

May 2, 2016

To: Cynthia Sakaki Sirlin
Keiro Family Council

Please note our facility response to the Family Council concerns which were presented on April 19, 2016 to Michelle Ikeda, Social Services Manager, in a letter dated the same.

Topics	Actions
1. Requests a method of communication to inform Dietary Manager about residents' meal requests or concerns.	There are Comment slips (pink) in the lobby area. Anyone with general comments, suggestions, and praises can write them on the slips, and put them into the Suggestion Box on the wall. The box is checked on a daily basis. If residents/families have comments about their meal tasting delicious or meals that need improvement, those comments can be written on the same Comment slips, and deposited into the Suggestion Box. We will be sure the Comment slip is distribute to the proper department.
2. Incontinence, toileting, briefs, skin and urinary tract infection concerns	2. In regards to the prior disposable briefs, due to the transition, that particular item was not available to order from our vendor. However recently, the facility has been able to obtain the previous brief, and it has been in use since 4/25/16.
3. Orientation to the nursing department	2, 3, 4: Dory Polo, Director of Nursing Services will be available to attend the next Family Council Meeting on Saturday, May 7, 2016 to address items 2 – 4 on the letter.
4. Recruitment and retention of nursing staff	

If there are any questions, Michelle Ikeda, liaison, will be available at (323) 276-5766 or email to mikeda@aspenskilldhealth.com.

Sincerely,



Janie Teshima
Administrator